



Dear NTRF Member

## NEW WEBSITE OF THE FUND

The Board of the Fund wishes to inform members that it has enhanced its website which will enable members to enjoy an improved member friendly electronic medium to access all Fund related information, to nominate beneficiaries, as well as to access their updated accumulated pension savings.

As a result, members of the Fund should note that, in order to gain access to their personal information which is confidential of nature, they will be **requested to register** on the website.

It is important to note the following to utilize the website.

### 1. HOW TO REGISTER

You will be required to register in order to access your personal information on the NTRF secure website by following the steps below:

- **STEP 1:** Enter the NTRF secure website address at <http://www.ntrf.co.za/fund-login> on the internet;
- **STEP 2:** Click on **REGISTER HERE**, which is directly below the **LOGIN** button;
- **STEP 3:** Complete the **REGISTRATION** information in the spaces provided; and once completed
- **STEP 4:** Click on the **REGISTER** button.



Once you have registered, you will be able to **LOGIN** with the details you registered with, namely your e-mail address and password.

### 2. DEDICATED SUPPORT

If you require any technical assistance, you can contact the technical support team on +27 87 723 0009 or email [support@insiteeducation.co.za](mailto:support@insiteeducation.co.za)



Members who require any information with regard to any matter relating to the Fund, may contact a Human Resources practitioner at their Employer or the Principal Officer of the Fund.

### 3. SECURITY FEATURES

- Access permission is strictly controlled.
- In order to access any personal information, website users need to register online and comply with security requirements.
- The NTRF website is protected by the latest encryption technology to keep your personal information safe and confidential.
- A built-in "page timeout" feature will automatically logoff if there is no activity.
- All transactions can be monitored and tracked.

